

**WHEELING PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF MEETING, AS CORRECTED  
OCTOBER 20, 2009**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:01 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, and K. Pecka.

Commissioner Klumpp was absent with prior notice.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Margie Arnold, Director of Enterprise Services; Amy Rivas, Director of HR and Risk Management; Larry Raffel, Superintendent of Planning; Matt Wehby, Director of Park and Recreation Services; and Marcia Jendreas, Recording Secretary.

Also present were Wedge and Patti Hancock, and Marilyn Chromy, residents; and Linda Ciaglia from First Trust Bank.

**AGENDA ADDITIONS/DELETIONS/CORRECTIONS**

President Pecka changed Items A and B, under IX. Executive Session, to Items B and C, and added the following:

- A. *Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2/(c)(1).*

**CONSENT AGENDA**

- A. Approval of Minutes of Special Meeting of October 6, 2009
- B. Approval of Minutes of Regular Meeting of October 6, 2009
- C. IAPD Annual Meeting – Credentials Certificate

Commissioner Kolssak moved, seconded by Commissioner Stein, to approve the Consent Agenda.

**On the roll call, the vote was as follows:**

**AYE:** J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

## **UNFINISHED BUSINESS**

### **Update of 2009 Agency Goals**

Executive Director Buchs and staff members provided the Board with a verbal update of the 2009 Agency Goals which were approved by the Park Board on March 3, 2009.

Executive Director Buchs informed the Commissioners that the agreement with MWRD is currently being reviewed by its legal department and she doesn't expect a draft copy for at least another three to four weeks.

## **NEW BUSINESS**

### **Ordinance 2009-E – Surplus Property**

Director Becker said that the Park District, on a semiannual basis, disposes of property it deems to be of no use to the Agency. If the property cannot be auctioned, the District will dispose of it in the most economical method possible.

Commissioner Rosen moved, seconded by Commissioner Kolssak, to approve Ordinance 2009-E, authorizing the Wheeling Park District to dispose of surplus property, as indicated in Section 1 of the Ordinance.

**On the roll call, the vote was as follows:**

**AYE:** B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, J. Kolssak, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

### **Consideration of Ordinance 2009-F – Providing for the Issue of General Obligation Limited Tax Park Bonds, Series 2009, for the Payment of Park District Projects and for the Payment of Certain Outstanding Obligations of the District.**

Director Becker explained that the Wheeling Park District, at its BINA hearing on October 6, 2009, announced that it was issuing \$1,035,000 in debt – the maximum allowable under the law. When the prior year debt is paid off under this issue, the Agency will have \$182,544 to use to pay for capital projects. These funds will go towards purchasing capital projects, as approved

during the 2009 budget process.

Director Becker introduced Linda Ciaglia from First Trust. Commissioner Rosen asked if Harris Bank is taking all the debt. Ms. Ciaglia said that they are buying the entire 5 years and have no intention to sell. She advised that the Park District's rating is AA.

Ms. Ciaglia exited the meeting at 7:41 p.m.

Commissioner Lichtenberger moved, seconded by Commissioner Stein, to adopt Ordinance 2009-F, authorizing and providing for General Obligation Limited Tax Park Bonds, Series 2009, in the amount of \$1,035,000 for the Wheeling Park District, Cook and Lake Counties, Illinois, at a blended interest rate of 2.83%.

**On the roll call, the vote was as follows:**

**AYE:** M. Kurgan, S. Stein, R. Rosen, J. Kolssak, B. Lichtenberger, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

**Wheeling Historical Society – Lollipop Lane Contribution Request**

Executive Director Buchs advised that a letter was received from Joan Weiner, President of the Wheeling Historical Society, requesting financial assistance for Lollipop Lane. The Board approved \$500 last year.

Commissioner Stein moved, seconded by Commissioner Lichtenberger, to approve \$500 for the Wheeling Historical Society to purchase materials for the Lollipop Lane event.

**On the roll call, the vote was as follows:**

**AYE:** S. Stein, R. Rosen, J. Kolssak, B. Lichtenberger, M. Kurgan, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

**FINANCE**

**Treasurer's Report – September 2009**

Director Becker advised that things come into focus this time of year. The Corporate Fund will meet expectations. Every fund, except Chevy Chase, underperformed this past month because of the late receipt of property taxes.

**Voucher List 10B**

President Pecka moved, seconded by Commissioner Stein, to approve Voucher List 10B in the amount of \$332,941.36.

**On the roll call, the vote was as follows:**

**AYE:** R. Rosen, J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

**STAFF REPORTS**

Director Wehby gave an update on projects. VGBA work at the Aquatic Center is on target for completion by November 11; the Arctic Splash portion of the project will be scheduled for January 2010. The pool will be closed for most of the month. All of the HVAC-unit replacements are in place at the CRC, and electrical and gas hookups will be connected next week.

The print bid has been advertised again. Director Wehby said changes were made, and the information is now available to download from the Park District's website. Staff also sent notices to Wheeling printers.

Director Wehby advised that Superintendent Waterson will be introduced to the Board at the next meeting.

Director Arnold said that special packages are being put together with golf, food, and Bears games. Banquet bookings will receive a complimentary item.

Regarding Fitness Center memberships, Director Arnold said that staff is designing different programs to better appeal to guests. A "pick one" for Fitness has been created. Guests will receive their choice of five group-fitness classes, three 30-minute personal training sessions, or a 13<sup>th</sup> month free.

Director Rivas reported that the fall NutriSum wellness initiative is underway. This is a ten-week program in which employees are encouraged to develop healthy eating habits and exercise daily.

The Park Security season will end October 31, with services scheduled to resume on April 19, 2010.

Superintendent Raffel said that the Heritage Park entry road needs some further excavation, but the curb cuts have been made. This project is still scheduled to be completed by November 10.

Regarding the Childerley Park streambank stabilization project, Superintendent Raffel said that

the Village of Wheeling staff has received estimates for permanent fencing and hopes to have it installed by mid-November.

Director Becker advised that the Capital Budget will be presented at the November 3 Board meeting. There will be a Special Board Meeting on December 8 to review the draft budget.

Executive Director Buchs said that once the new marquee is erected on Community Boulevard, the Park District sign will be taken down, probably by the end of the year.

There will be a ribbon-cutting ceremony at Childerley Park on November 6 at 10:30 a.m.

Executive Director Buchs attended the *State of the Schools Address* at Holmes School, which was very informative. The show choir and band gave a great performance. A video was shown that was very complimentary and showed appreciation for the Park District and School District's partnership.

**WRITTEN COMMUNICATIONS – None**

**VERBAL COMMUNICATIONS**

**Board:**

Commissioner Rosen said he attended the Health Fair, Holmes' *State of the School Address*, and Representative Sente's Open House and all were very enjoyable and informative. He complimented the Park District staff for meeting with him and familiarizing him with Park District activities.

Commissioner Stein said that the Health Fair was very enjoyable, and she appreciated that the Village of Wheeling, at its last Board Meeting, recognized the Park District's participation. She said she also attended the *State of the Schools Address*, which she has attended for years, and found it to be very informative.

Commissioner Kurgan commented on the time of the Board Meetings and wondered if they could begin at 6:00 p.m. instead of 7:00 p.m. Also, he said when there is a Park District event, it would be a good idea to send an email to all Commissioners where the attachment was already open, and then they could forward this email to interested parties.

Executive Director Buchs reported that staff is working to set up a dedicated drive so Commissioners can view Board packets online more efficiently.

Commissioner Kolssak said he liked having the Board packet on the computer, and also the fact the print version was in black and white, rather than color, because of cost savings.

President Pecka said he attended the Health Fair and felt it was very informative. He also said a resident had contacted him about no lights at Husky Park. Director Wehby said he will ask staff to check on the lighting.

**Citizens:**

Patti Hancock, resident, said that on behalf of the Historical Society, she wanted to thank the Board for its continued support. She said it means a lot to the Historical Society members.

**EXECUTIVE SESSION**

At 8:37 p.m., Commissioner Kolssak moved, seconded by Commissioner Stein, to adjourn to Executive Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2(c)(1); discussion of the setting of a price for sale or lease of real property owned by the District per 5 ILCS 120/2(c)(6); and discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5).

**On the roll call, the vote was as follows:**

**AYE:** J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** C. Klumpp

**Motion carried.**

The regular meeting reconvened at 9:40 p.m. with the following persons in attendance: J. Kolssak, B. Lichtenberger, K. Pecka, S. Stein, R. Rosen, J. Buchs, and M. Jendreas.

**ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None**

**ADJOURNMENT**

There being no further business, Commissioner Kolssak moved, seconded by Commissioner Rosen, to adjourn the meeting at 9:40 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs  
Secretary

Approved this 3<sup>rd</sup> day of November 2009  
Board of Commissioners  
Wheeling Park District