

**WHEELING PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR MEETING  
SEPTEMBER 20, 2011**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:00 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen and K. Pecka.

Staff members present were Jan Buchs, Executive Director; Matt Wehby, Director of Park and Recreation Services; Larry Raffel, Superintendent of Planning; Allen Parkes, General Manager of Chevy Chase Country Club; LeRoy Scheve, IT Manager; and Marcia Jendreas, Recording Secretary.

Also present was Francine Bentley, resident.

**AGENDA ADDITIONS/DELETIONS/CORRECTIONS** – None

**PUBLIC HEARING**

President Pecka called the Public Hearing to order at 7:01 p.m. and said that the Hearing is to receive public comments on the proposal to sell \$400,000 General Obligation Limited Tax Park Bonds. He explained that all persons desiring to be heard will have the opportunity to present written or oral testimony at this time.

President Pecka further explained that the reasons for the proposed issuance of the bonds is to pay for land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

He asked for comments from Park Commissioners. There were none.

Commissioner Rosen asked about the interest rate. Director Elliott Becker said that it would be approximately 1¼% to 1½%. He will know for sure in another week. The District is paying off four different issuances, which are at between 2% and 4½% interest rates.

President Pecka said that no written testimony was received and there were no public comments. He said all desiring to be heard have been given the opportunity, and he requested a motion to close the Hearing.

Commissioner Stein moved, seconded by Commissioner Widmer, that the Public Hearing be adjourned at 7:04 p.m.

**On the roll call, the vote was as follows:**

**AYE:** C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

Manager Scheve exited the meeting at 7:04 p.m.

**CONSENT AGENDA**

Commissioner Rosen moved, seconded by Commissioner Stein, to approve the Consent Agenda as follows:

- A. Approval of Minutes of Regular Meeting of September 6, 2011
- B. Approval of Revised Fund Balance Policy, Section 6.19 of the Administrative Policy Manual
- C. Wheeling Historical Society – Lollipop Lane Contribution Request

**On the roll call, the vote was as follows:**

**AYE:** L. Widmer, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**UNFINISHED OR CONTINUING BUSINESS – None**

**NEW BUSINESS**

**Husky Park Asphalt Path Construction Proposals**

Superintendent Raffel explained that in order to continue the improvements to the 228 W. Norman Lane property, staff solicited proposals from qualified asphalt contractors to construct an eight-foot wide asphalt path from West Norman Lane to the existing pathway in Husky Park. Although a public bid process is not required, Board approval of the funding for this item is necessary because it is an unbudgeted expense. E. Hoffman, Inc. was the low bidder at \$9,808.00. Superintendent Raffel said that E. Hoffman has worked with the Park District in the past, and staff has found the company's work to be excellent.

Commissioner Klumpp moved, seconded by Commissioner Stein, to accept the proposal from E. Hoffman, Inc., and authorize the Executive Director, on behalf of the Park District, to enter into an agreement for an amount not to exceed \$11,279.20 for construction of an asphalt path in Husky Park.

**On the roll call, the vote was as follows:**

**AYE:** B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, L. Widmer, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**FINANCE**

**Treasurer's Report**

Director Becker said that the District has just completed the high revenue portion of the year, and a lot of tax dollars are still expected.

Director Becker gave a brief review of the funds.

**Voucher List 09B**

Commissioner Stein moved, seconded by Commissioner Rosen, to approve Voucher List 09B in the amount of \$319,637.93.

**On the roll call, the vote was as follows:**

**AYE:** S. Stein, R. Rosen, C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**STAFF REPORTS**

Director Wehby reported that the bid opening for renovation of the new Parks and Facility Maintenance building will take place on September 22. He said that progress at Northside Park is progressing rapidly, and the old playground equipment will be removed by *Kids Around the World* on September 26.

General Manager Parkes said that exterior painting at Chevy Chase will begin the week of September 26, and he reported that the new grass seed is 80% filled in. Director Wehby

commented that staff met with the painting contractor on site and verified that there will be two coats of paint applied with rollers. The job should be finished within two weeks.

Commissioner Rosen asked about the status of the gazebo. Superintendent Raffel said that a permit was needed from Lake County. It has recently been received, so the project should begin once the gazebo arrives.

Commissioner Lichtenberger asked about the status of the Chevy Chase bar improvements. Executive Director Buchs said that the HVAC unit has been replaced and plumbing work will be done next.

Commissioner Klumpp asked about the status of the outdoor patio at Chevy Chase that has been discussed. Executive Director Buchs said that it is being proposed in the 2012 Capital Budget. She said the bar has to be addressed first.

Director Becker said he hopes to have the Supplemental Budget and Appropriation Ordinance ready for the October 18 meeting.

Executive Director Buchs advised that a reimbursement check for \$24,000 was received from the IEPA for the underground storage tank cleanup, which was completed in May 2010. The funds will be forwarded to the Village, since it funded the remediation.

Executive Director Buchs reported that IMRF staff performed a random audit of the Park District, and it went very smoothly. Superintendent Nobbe was very efficient in preparing all the necessary documents, and Executive Director Buchs commended her efforts.

Regarding the recent soccer field issues with School District 21, Executive Director Buchs said that the Intergovernmental Agreement from 1988 will be reviewed and updated.

#### **WRITTEN COMMUNICATIONS**

President Pecka listed the written communications and asked that they be placed on file.

#### **VERBAL COMMUNICATIONS**

**Board:** Commissioners commented that the “Free Fitness Week” promotion was a success, and they gave kudos to staff on the idea; golfing at Chevy Chase has been great; and the “Field Turf Dedication” was very enjoyable.

**Citizens:** Mrs. Bentley commented that the Fitness Center staff is always very cordial. She also expressed concerns from herself and her neighbors about Park District vehicles driving on the walking paths at Heritage Park.

#### **ADJOURNMENT**

There being no further business, Commissioner Lichtenberger moved, seconded by

Commissioner Rosen, to adjourn the meeting at 7:37 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs  
Secretary

Approved this 4<sup>th</sup> day of October, 2011  
Board of Commissioners  
Wheeling Park District