

**WHEELING PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF MEETING
MAY 4, 2010**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:06 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, J. Kolssak, M. Kurgan, S. Stein, R. Rosen, and K. Pecka.

Commissioner Lichtenberger was absent.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Matt Wehby, Director of Park and Recreation Services; Amy Rivas, Director of HR & Risk Management; and Marcia Jendreas, Recording Secretary.

Also present were Kathy Villano from ECDEC, and Daniel Berg from Sikich LLP.

AGENDA ADDITIONS/DELETIONS/CORRECTIONS

President Pecka made the following changes to the agenda:

Moved *Item C. Citizens* from VIII. Verbal Communications to *Item E.* under I. Opening Items.

Moved *Item B. Business of the 2009-2010 Board* to *Item D.* under IV. Committee Reports.

VERBAL COMMUNICATIONS – Citizens

Ms. Kathy Villano, Coordinator for ECDEC, expressed her thanks to the Board and staff for going above and beyond by allowing families involved in ECDEC to use the gym and Park District facilities on Friday, April 16, concluding the *Week of the Young Child*. She said that 1,200 people were in attendance and all felt welcomed by the Park District staff. She presented to the Board handwritten thank-you notes made by the children and teachers.

Ms. Villano exited the meeting at 7:15 p.m.

CONSENT AGENDA

- A. Approval of Minutes of Rescheduled Regular Meeting of April 20, 2010
- B. Approval of 2010 Agency Goals

Commissioner Rosen moved, seconded by Commissioner Stein, to approve the Consent Agenda. The motion carried by unanimous voice vote.

UNFINISHED OR CONTINUING BUSINESS

2009 Annual Financial Report – Sikich LLP

Director Becker introduced Daniel Berg from Sikich LLP, and explained that this is the second year of a three-year contract with the firm.

Mr. Berg said that the audit went exceptionally well, and he appreciated the time and effort put in by the staff. He gave some highlights of the report and reviewed the Management Letter.

Mr. Berg exited the meeting at 7:35 p.m.

COMMITTEE REPORTS

Administration – Chair Pecka said that the Committee has not had a recent meeting.

Future Planning – Commissioner Kolssak advised that the next meeting will be a workshop to discuss Park District priorities.

Intergovernmental & Community Relations – Chair Klumpp reported that she attended the Arbor Day ceremony, and also attended the IAPD Legislative Conference last week, which she found was a very interesting process.

Business of the 2009-2010 Board – With no other business pending, President Pecka declared the 2009-2010 Board complete and asked that the Secretary to the Board of Park Commissioners fulfill her duties.

NEW BUSINESS

Call to Order of the 2010-2011 Board Secretary Buchs declared the first meeting of the 2010-2011 Board called to order.

Roll Call The roll was called and the following Commissioners were in attendance: C. Klumpp, J. Kolssak, M. Kurgan, K. Pecka, S. Stein and R. Rosen. Commissioner Lichtenberger was absent.

Election of President Secretary Buchs opened the nomination for the Office of President of the Board of Commissioners of the Wheeling Park District for the 2010-2011 Board year. Commissioner Klumpp nominated Commissioner Pecka, seconded by Commissioner Stein. The voice vote was unanimous, and Secretary Buchs declared Commissioner Pecka duly elected to serve as President of the Board of Park Commissioners for the 2010-2011 year. President Pecka took the chair and assumed the duty of conducting the remainder of the meeting.

Election of Vice President The nomination for the Office of Vice President was opened by President Pecka. Commissioner Kolssak nominated Commissioner Lichtenberger, seconded by Commissioner Klumpp. The voice vote was unanimous, and President Pecka declared Commissioner Lichtenberger to be duly elected to serve as Vice President of the 2010-2011 Board of Park Commissioners.

Appointments – Advisory to the Board President Pecka offered appointments for the following advisory positions for the 2010-2011 Board year:

Legal Counsel	Steve Adams, Tressler LLP
Treasurer	Elliott Becker
Executive Director	Jan Buchs
Secretary to the Board	Jan Buchs
NWSRA Representative	Jan Buchs

Commissioner Stein moved, seconded by Commissioner Rosen, that the aforementioned appointments be accepted and ratified for the 2010-2011 year. Motion carried by unanimous voice vote.

Committee Meeting Schedule for 2010-2011

Commissioner Rosen moved, seconded by Commissioner Kolssak, to adopt the proposed Schedule of Board Committee Meetings for the 2010-2011 Board year. Motion carried by unanimous voice vote.

FINANCE

Voucher List

Commissioner Pecka moved, seconded by Commissioner Stein, to approve the Voucher List in the amount of \$162,693.48.

On the roll call, the vote was as follows:

AYE: M. Kurgan, S. Stein, R. Rosen, C. Klumpp, J. Kolssak, K. Pecka
NAY: None
ABSTAIN: None
ABSENT: B. Lichtenberger

Motion carried.

WRITTEN COMMUNICATIONS

President Pecka listed the communications and asked that they be placed on file.

Executive Director Buchs said that staff is looking for direction from the Board to hold a

Workshop Meeting at 6 p.m. on May 18, 2010, just before the Regular Board Meeting, to review the results from the list of suggested Board priorities. President Pecka polled the Commissioners and all present were in favor of the Workshop Meeting.

President Pecka commented on the written communication from Executive Director Buchs regarding Board benefits and use of complimentary passes. He also reminded Commissioners that their friends do not golf for free without a complimentary pass.

Commissioner Kurgan gave his personal view of the benefits and said that they were aligned with full-time staff benefits. He said he was not trying to make a negative statement against staff, but staff gets paid for doing their jobs, and they do a very good job. However, Commissioners do not get paid for what they do, and he thought it was absolutely ridiculous that they have to pay for a cart. He said golf is not a one-person sport, and he felt that it was not out of line to bring a friend or a family member along and not have to pay for them, or a cart.

President Pecka said he didn't agree or disagree with Commissioner Kurgan, but he felt Commissioners should follow the policy that was in place, or change it. Executive Director Buchs said that this policy was adopted by the Board and has been in place since 2003. She reviewed the information provided in the policy.

Commissioner Kurgan said that this is the golf season, and the benefits policy should be revisited now. He said he did not think it was abusive to golf once a week and use a golf cart and bring somebody else along to play. He felt it was silly to have to pay for a cart, and he was embarrassed by that policy.

Commissioner Kolssak felt that this benefit was partly to advertise the golf course. He said he read the policy and made phone calls to other golf courses to see what their policies were because he wants this policy as an agenda item for the next Future Planning Meeting. He felt the Wheeling Park District policy was too stringent; that golf was a social sport and you don't go out and play by yourself. He said the reason he would take someone golfing is to advertise the golf course, in hopes they would come back as a paying customer; or to take your wife golfing because you spent Tuesday nights at Park District meetings and a golf game would be a way to spend more time together. He felt the policy should be reworked to allow a Commissioner to bring a guest and have no cart fees.

Commissioner Kolssak said he called area golf courses, asking them, "What is your policy when a Park District Commissioner comes into the building to play golf or calls to set up a tee time?" He felt the policy needed to be reworked because it is embarrassing and puts the Commissioner in an awkward position to invite someone to play golf and then have to pay for that person.

Commissioner Stein proposed considering what the auditor said earlier in the meeting about IRS issues. Commissioner Kolssak said that the auditor stated "that when you take people with you," so he also realizes that it is not a one-person sport.

Executive Director Buchs said that staff would collect information on what golf benefits other Park Districts are providing to Commissioners, and also get comments from the auditor and legal

counsel. She said this could be added as an agenda item for the May 18 Regular Board Meeting. This would be a decision made strictly by the Board for Board members only. All Commissioners were in favor of putting it on the May 18 agenda.

Commissioner Klumpp remarked that even though the IRS doesn't have a strict policy about golf issues at this time, it could in the future, and Commissioners should be aware that they could possibly be responsible for taxes if the IRS changes its policy.

Director Becker wanted to clarify that the IRS is targeting park districts and health clubs, so chances have increased greatly. He said that costs would also include Medicare and Social Security. Usually the employee or Commissioner would be responsible for half of the payment and the employer would be responsible for the other half; therefore, this would be an unbudgeted item. Commissioner Kolssak asked Director Becker to find out exactly what the tax rate would be.

Executive Director Buchs asked Commissioners to contact her in advance of the Board Meeting on May 18 if there are any other specific revision requests to the golf benefit so that information would be available to share with everyone at the meeting.

VERBAL COMMUNICATIONS

Staff: Director Rivas advised that the Park Attendants have started their seasonal work. For now, they are scheduled for weekends only; after Memorial Day, they will work every day. Their uniforms are gold shirts with black jackets.

Director Wehby invited Commissioners to the staff's annual Cinco de Mayo celebration that will take place on May 7 at Heritage Park, starting at noon.

Sandblasting has been completed at the Aquatic Center, Director Wehby said, and the pool will soon be primed and painted. Arctic Splash is currently closed and the drain replacement work is underway.

Director Becker apologized for technical difficulties with some of the computers tonight and said the problems would be rectified by the next meeting. He reminded everyone to check out the new Coca-Cola vending machines.

Executive Director Buchs advised that 325 people are registered for the Mothers' Day Brunch at Chevy Chase and there is also a waiting list. Regarding golf, the April weather was good and numbers were great. It was the best April, revenue-wise, since the renovation of the facility.

There is a Park and Recreation Facility Construction Grant available for projects, such as ADA and VGB Act improvements, recreation center work, and roof projects, Executive Director Buchs reported. Staff is in the process of getting more information.

Executive Director Buchs said she attended the Area 18 Special Olympics games at Prospect High School and it was a great event.

Board: Commissioner Rosen said he attended an event regarding a Farmers Market that Bill Hein hopes to start by July 1, possibly in the old Wickes store parking lot.

Commissioner Stein thanked Executive Director Buchs and Director Wehby for the Aquatic Center tour, and thanked staff members for their hard work in accomplishing the necessary changes.

Commissioner Kurgan reminded everyone about the Wheeling Garden Club plant sale on May 15 from 9 a.m. to 1 p.m. at the northeast corner of Dundee and Northgate.

Commissioner Kolssak said he was happy with having laptop computers at the meetings, and was enjoying youth soccer.

President Pecka thanked his fellow Board members for allowing him to be President for another year.

ADJOURNMENT

There being no further business, Commissioner Rosen moved, seconded by Commissioner Kolssak, to adjourn the meeting at 8:55 p.m.. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs
Secretary

Approved this 18th day of May 2010
Board of Commissioners
Wheeling Park District