

**WHEELING PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF MEETING
JUNE 1, 2010**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 6:58 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, J. Kolssak, B. Lichtenberger, S. Stein, R. Rosen, and K. Pecka.

Commissioner Kurgan was absent.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Larry Raffel, Superintendent of Planning; Amy Rivas, Director of HR and Risk Management; Matt Wehby, Director of Park and Recreation Services; and Marcia Jendreas, Recording Secretary.

Also present were Terry Steilan, Bill Hein, and Joan Wiener, residents.

AGENDA ADDITIONS/DELETIONS/CORRECTIONS – None

President Pecka added *B. Personnel* to Section IX. Executive Session.

CONSENT AGENDA

- A. Approval of Minutes of Board Workshop of May 18, 2010
- B. Approval of Minutes of Regular Meeting of May 18, 2010
- C. Renewal of Telephone Service Contract

Commissioner Lichtenberger moved, seconded by Commissioner Stein, to approve the Consent Agenda.

On the roll call, the vote was as follows:

AYE: J. Kolssak, B. Lichtenberger, S. Stein, R. Rosen, C. Klumpp, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: M. Kurgan

Motion carried.

UNFINISHED OR CONTINUING BUSINESS – None

NEW BUSINESS

Wheeling Farmers' Market – Discussion

Executive Director Buchs advised that Mr. Hein has filled out a Facility Request Form to hold a Farmers' Market from June 29 through October 26, 2010, and he will have to provide a \$1 million insurance policy naming the Wheeling Park District as an additional insured. While this type of request does not require Board approval, staff believes it should be discussed by the Board to address any questions individual members may have. She said that it is important to note that this request is the first step in moving forward to stage this event, and that there are other necessary permits and licenses required by the Village of Wheeling and the Health Department.

Mr. Hein gave an update on the progress of the Wheeling Farmers' Market. He passed out site maps and literature. He said he was proposing to hold a Farmers' Market on Tuesdays from noon to 6:00 p.m. on Park District property, with parking on the old Wickes property and at Village Hall. The entrance to the Market would be on the southern end, and the tents would be on the west side, facing east. He described some of the vendors and entertainment.

Commissioners were concerned about safety and asked for adequate signage. Mr. Hein said he will submit a sign package to the Village this week and the Park District will also review it.

Mr. Hein advised that the business is not for profit and it is registered with the State of Illinois and Clerk of Cook County. He said he is also inviting civic organizations to join in, and asked for a representative from the Park District to be on the Board of Directors.

Commissioners thought it was a good idea, and liked the fact that the Park District would get more public exposure by hosting this type of event at Heritage Park.

Cable Conversion to Digital Service – Discussion

Director Becker advised that Comcast will be converting the Wheeling area from analog to digital on June 29, 2010. This will have an unanticipated impact on the 2010 budget because, once Comcast converts the Expanded Basic service to digital, channels will no longer be available at no cost to the Park District. After looking at several options, Director Becker said the most cost effective was a proposal from Dan Holm, an independent contractor, to install 20 modulated cable channels at an initial cost of \$3,240 and \$1,680 each subsequent year.

COMMITTEE REPORTS

Administration – Chair Stein said that the Committee met earlier this evening and discussed the Data Security Policy and the RFP for an Accessibility Assessment of Facilities and Property.

Future Planning – Chair Lichtenberger said that the Committee has not had a recent meeting.

Intergovernmental & Community Relations – Chair Klumpp advised that the recent Historical

Society Installation Dinner was well attended, and thanked staff for donating golf passes for the raffle. She congratulated Nate Lichtenberger on his music award.

FINANCE

Voucher List

Commissioner Stein moved, seconded by Commissioner Rosen, to approve the Voucher List in the amount of \$341,142.33.

On the roll call, the vote was as follows:

AYE: S. Stein, R. Rosen, C. Klumpp, J. Kolssak, B. Lichtenberger, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: M. Kurgan

Motion carried.

WRITTEN COMMUNICATIONS

President Pecka listed the written communications and asked that they be placed on file.

VERBAL COMMUNICATIONS

Staff: Director Wehby reported that Arctic Splash reopened today. The Aquatic Center will open on June 5, and both facilities are VGBA compliant. He advised that about a month and a half ago, *AwayWithGeese* equipment was installed at Heritage Park. This deterrent system uses an orange strobe light to disturb the sleep pattern of geese. It seems to be working, since staff has observed fewer geese on the property.

Superintendent Raffel said that he met with the Preschool teachers and children and together they selected new playground equipment, which will be installed before September. Heritage Park redevelopment is moving along, and he has had meetings with the engineers.

Director Rivas said that the mascots will be standing by the old Park District marquee to promote the opening of the Aquatic Center. Radio station Jack FM is going to do a 20-second reunion blast for Chevy Chase. She also said she has been working with the Northbrook Park District to put together a joint training program, and hopes to network with other districts to get them involved.

Executive Director Buchs said that 32 Aquatic Center passes were sold after the recent promotion, and offered some statistics to compare sales from 2009 and 2010. She also passed out information on golf rounds and reviewed the figures.

Board: Commissioner Stein said she enjoyed Mr. Hein's presentation and is glad the Park District is working with him on the project.

Commissioner Lichtenberger gave kudos to staff for getting the pools VGBA compliant. He said he feels some synergy happening among the Park District, School District, Library, and the Village, and the ability to work together is refreshing. He advised that Wheeling High School had an open house and started marketing their new programs by taking people on tours. He said he gave a presentation on Heritage Park, and thanked staff for supplying him with information. He hopes that realtors will take an interest and attend the next open house.

President Pecka thanked Mr. Hein for the Farmers' Market presentation, and felt he was doing the right thing for the community.

Citizens – None

EXECUTIVE SESSION

At 8:18 p.m., Commissioner Lichtenberger moved, seconded by Commissioner Stein, to adjourn to Executive Session for the purpose of discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussion whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5); and discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2(c)(1). Motion carried by voice vote.

The regular meeting reconvened at 8:54 p.m.

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None

ADJOURNMENT

There being no further business, Commissioner Kolssak moved, seconded by Commissioner Rosen, to adjourn the meeting at 8:55 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs
Secretary

Approved this 15th day of June 2010
Board of Commissioners
Wheeling Park District