

**WHEELING PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF MEETING  
JULY 6, 2010**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:04 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, and K. Pecka.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Larry Raffel, Superintendent of Planning; Amy Rivas, Director of HR and Risk Management; Matt Wehby, Director of Park and Recreation Services; and Marcia Jendreas, Recording Secretary.

**AGENDA ADDITIONS/DELETIONS/CORRECTIONS – None**

**CONSENT AGENDA**

- A. Approval of Minutes of Regular Meeting of June 15, 2010
- B. Resolution 2010-05 – Approving Raymond James as a Depository for Wheeling Park District Funds

Commissioner Kolssak moved, seconded by Commissioner Lichtenberger, to approve the Consent Agenda.

**On the roll call, the vote was as follows:**

**AYE:** J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, K. Pecka  
**NAY:** None  
**ABSTAIN:** None  
**ABSENT:** None

**Motion carried.**

**UNFINISHED OR CONTINUING BUSINESS – None**

**NEW BUSINESS**

**Bid Summary for Purchase of a Compact Tractor**

Director Wehby explained that the \$16,000 amount in the budget was based on replacement cost

of a similar utility tractor; however, staff believes that a tractor with greater capabilities would better meet the needs of the Agency today and for the future. While the new tractor will be approximately \$8,000 over budget, it will save the District both time and money in the long run, as it is more versatile and more efficient. He passed out photos of the two tractors and pointed out the differences.

Director Wehby said that three bids were received. Staff is recommending purchasing the tractor from Burriss Equipment for a grand total amount of \$24,616.00, including the trade-in.

Commissioner Stein moved, seconded by Commissioner Lichtenberger, to approve the purchase of one Kubota Tractor from Burriss Equipment in Waukegan, Illinois, for an amount not to exceed \$24,616.00 for all equipment listed in the bid specifications.

**On the roll call, the vote was as follows:**

**AYE:** B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, J. Kolssak, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**Request for Permit for Summer Sizzle Special Event**

Director Wehby explained the Summer Sizzle special event and said that this year there will be only the softball tournament and beer garden. Board approval is needed for a permit to serve beer, and a one-day special event liquor license is needed from the Village of Wheeling.

Commissioner Stein moved, seconded by Commissioner Kolssak, to authorize a permit, per Wheeling Park District Ordinance 2007-F – Conduct Ordinance, for the sale of beer at the Wheeling Park District’s 2010 Summer Sizzle special event on August 7, 2010, at Heritage Park.

**On the roll call, the vote was as follows:**

**AYE:** M. Kurgan, S. Stein, R. Rosen, J. Kolssak, B. Lichtenberger, K. Pecka

**NAY:** C. Klumpp

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**COMMITTEE REPORTS**

**Administration** – Chair Stein said that the Committee met earlier today and conducted interviews for the Accessibility Assessment and Transition Plan of Facilities and Property. Executive Director Buchs will finish checking the consultants’ references and a recommendation will be presented to the Board at the July 20 meeting.

**Future Planning** – Chair Lichtenberger said that the Committee has not had a recent meeting. He reported that he, Executive Director Buchs, and several of the Commissioners attended a Bike Path Task Force Meeting and the project is moving forward, with the next step being possible property acquisition.

**Intergovernmental & Community Relations** – Chair Klumpp said that the Committee has not had a recent meeting. President Pecka said he attended the last Village Board meeting, where Bill Hein was finalizing his plans for the Farmers’ Market. President Pecka suggested putting out recycling bins at the Farmers’ Market to promote the program.

**FINANCE**

**Voucher List**

Commissioner Stein moved, seconded by Commissioner Rosen, to approve the Voucher List in the amount of \$487,312.77.

**On the roll call, the vote was as follows:**

**AYE:** S. Stein, R. Rosen, C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**WRITTEN COMMUNICATIONS**

President Pecka listed the written communications and asked that they be placed on file.

**VERBAL COMMUNICATIONS**

**Staff:**

Superintendent Raffel advised that the Preschool playground is out to bid. A bid recommendation will be presented at the July 20 meeting. It is expected that the equipment will be installed by staff mid-August/September.

He also reported that the completed application for an OSLAD grant for Northside Park was submitted to the IDNR on June 30.

Director Wehby reminded everyone that the Park District’s inaugural Rattlesnake Ramble adventure race will be held on July 18, and the Family Learning Program Golf Outing will take place at Chevy Chase Country Club on August 10.

Director Becker reported that the cable conversion in the Fitness Center has been completed.

Executive Director Buchs said that the summer weather has been wonderful for usage, and she gave an update on the pool membership drive and the Aquatic Center. June numbers also look good for golf, and food and beverage.

Executive Director Buchs informed the Commissioners that the property closing with MWRDGC is scheduled to take place at 10:00 a.m. on July 7.

**Board:**

Commissioner Rosen said he attended the Fiesta del Sol, Family Learning Program party, and the Farmers' Market, and he commended staff and fellow Commissioners for attending these events also.

Commissioner Stein said she agreed with Commissioner Rosen's comments on events. She was glad that Park District news is finally in the local newspaper.

Commissioner Klumpp said she attended a meeting at Jack London School and took a tour, along with Democratic Congressional Candidate Dan Seals, of the classrooms used by the Family Learning Program. She said he asked about program funding, and she told him about the golf outing.

Commissioner Kolssak expressed his disappointment about an eventless 4<sup>th</sup> of July in Wheeling.

Commissioner Lichtenberger said he attended the Farmers' Market and was very impressed. He commented that he hopes the Village of Wheeling will bring back the parade and the fireworks for next year.

President Pecka thanked Susie Julison, Director of Northwest Special Recreation Association, for attending the consultant interviews and giving her input at the Administration Committee meeting today. He wished Commissioner Lichtenberger a Happy Birthday. He also said that he is proud to know Gregg Crocker [School District 21] and felt he was good for the community.

**Citizens** – None

**EXECUTIVE SESSION**

At 7:53 p.m., Commissioner Lichtenberger moved, seconded by Commissioner Kolssak, to adjourn to Executive Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2(c)(1); and discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussion whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5).

The regular meeting reconvened at 8:35 p.m.

Executive Director Buchs informed the Commissioners that she will be attending the NRPA Revenue Development and Management School Regents' mid-year meeting from July 15 through 18.

**ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION - None**

**ADJOURNMENT**

There being no further business, Commissioner Stein moved, seconded by Commissioner Rosen, to adjourn the meeting at 8:37 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs  
Secretary

Approved this 20<sup>th</sup> day of July 2010  
Board of Commissioners  
Wheeling Park District