

**WHEELING PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR MEETING  
AUGUST 2, 2011**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:00 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen and K. Pecka.

Commissioner Stein was absent.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance; Matt Wehby, Director of Park and Recreation Services; Amy Rivas, Director of HR & Risk Management; Larry Raffel, Superintendent of Planning; Allen Parkes, General Manager of Chevy Chase Country Club; Jim Waterson, Superintendent of Parks and Facility Maintenance; LeRoy Scheve, IT Manager; Clint Bekielewski, IT Assistant; and Marcia Jendreas, Recording Secretary.

Also present was John Bosman of Camosy Construction.

**AGENDA ADDITIONS/DELETIONS/CORRECTIONS – None**

**APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 19, 2011**

Commissioner Lichtenberger moved, seconded by Commissioner Rosen, to approve the Minutes of Regular Meeting of July 19, 2011.

**On the roll call, the vote was as follows:**

**AYE:** L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, C. Klumpp, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

**UNFINISHED OR CONTINUING BUSINESS**

**Parks & Facility Maintenance Building Remodeling Project Update**

Mr. Bosman gave a presentation on the adaptive reuse of 245 Egidi Drive for the Parks &

Facility Maintenance Division. He explained the proposed changes and reviewed the budget figures for the remodel. Mr. Bosman said that these changes would all be part of Phase I, and the preliminary cost estimates are slightly over \$1.5 million.

Mr. Bosman said that he would get the plans to the Village of Wheeling's third-party reviewer, International Code Consultants and Inspections (ICCI), within the next three weeks.

Regarding a time schedule, Mr. Bosman said the drawings should be ready for bidding between August 25 and the beginning of September, and construction should begin before the end of September. He anticipates 6 to 8 weeks for the office area, and 12 weeks for the warehouse. The Plan Commission hearing is scheduled for August 25, 2011.

IT Manager Scheve and IT Assistant Bekielewski left the meeting at 7:55 p.m.

Mr. Bosman explained that Phase II of the remodeling project includes construction of material storage bins, which will be 3-sided, with a roof, and made of reinforced concrete.

Mr. Bosman left the meeting at 8:08 p.m.

### **Childerley Park Bridge Update**

Director Wehby advised the Board that staff had further discussions with representatives from Contech to inspect the bridge and provide an opinion. The Contech representatives confirmed there are two options: repair the bridge or replace the bridge. He said that there are a number of companies that produce comparable bridges and, if replacement is required, multiple quotes will be available.

Director Wehby said that a structural engineer will need to be retained to inspect the bridge, review and create drawings/plans, and provide the necessary verifications that the bridge will be safe. A Request for Proposals (RFP) is currently being prepared, and the cost for the engineering services is expected to be around \$2,000.

Commissioner Lichtenberger suggested looking into a system of welding plates to brace the structure. President Pecka commented that the new barrier to keep people off the bridge was a good idea.

Director Wehby said that staff will continue to update the Board with developments.

### **NEW BUSINESS**

#### **Bid Summary/Recommendation for Northside Park Playground Equipment**

Superintendent Raffel presented an update on Northside Park and summarized the results of the bid opening.

Superintendent Raffel explained that the plan was approved by the Plan Commission and the overall budget for the renovation is \$445,000. The equipment will be installed by in-house

personnel and this will save the District \$70,000.

A brief discussion took place regarding a discrepancy in the calculation of the vendor's discount for the purchase of the synthetic playground safety surface. It was agreed that the total amount for the item, less the discount, should be \$65,323.13, not \$67,723.13 as presented.

Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to accept the bid from Parkreation, Inc. and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Parkreation, Inc. to purchase playground equipment for the Northside Park Playground for an amount of \$94,733.00, as specified in Item 1, Item 3, and Item 5 of the Proposal dated July 28, 2011.

On the roll call, the vote was as follows:

**AYE:** C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to accept the bid from Cunningham Associates, Inc. and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Cunningham Associates, Inc. to purchase playground equipment for the Northside Park Playground for an amount of \$9,662.00, as specified in Item 2 of the Proposal dated July 28, 2011.

On the roll call, the vote was as follows:

**AYE:** C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to accept the bid from Parity, Inc., and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Parity, Inc. to purchase playground safety surfacing for the Northside Park Playground for an amount of \$65,323.13, as specified in Item 4 of the Proposal dated July 28, 2011.

On the roll call, the vote was as follows:

**AYE:** C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

**Bid Summary/Recommendation for Purchase of Vehicle**

Director Wehby explained that bids were advertised for purchase of a 2011 Chevrolet Traverse LS, and three bids were received. Bill Stasek Chevrolet was the lowest, qualified bid at \$25,354.40.

Commissioner Widmer moved, seconded by Commissioner Rosen, to approve the bid from Bill Stasek Chevrolet of Wheeling, Illinois, for the purchase of a 2011 Chevrolet Traverse LS, for an amount not to exceed \$25,354.40 for the product and all services listed in the bid documents.

On the roll call, the vote was as follows:

**AYE:** L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, C. Klumpp, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

**COMMITTEE REPORTS**

There was nothing new to report from the Administration or Future Planning Committees.

Intergovernmental & Community Relations – Chair Klumpp said that School District 21 is getting ready for the beginning of a new school year. She thanked staff for addressing the Historical Society’s concerns about Chamber Park Church.

**FINANCE**

**Voucher List 08A**

Commissioner Rosen moved, seconded by Commissioner Lichtenberger, to approve Voucher List 08A in the amount of \$337,703.15.

**On the roll call, the vote was as follows:**

**AYE:** B. Lichtenberger, M. Kurgan, R. Rosen, C. Klumpp, L. Widmer, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

## **STAFF REPORTS**

Director Wehby reminded everyone about the Family Learning Program golf outing, Volunteer Recognition Day, which is on August 21, and Summer Sizzle softball tournament this weekend.

General Manager Parkes commented that July was a very tough month for golf because of the weather.

Director Rivas said that tonight is National Night Out and Park District staff would be participating and distributing some promotional items.

Superintendent Raffel advised that demolition of 228 Norman would begin on August 8 and should be complete within the week.

Director Becker reported that \$1 million of investments matured last month and these funds were immediately reinvested.

Executive Director Buchs explained that informational letters would be mailed to Husky Park area residents, in regard to the house demolition at 228 Norman.

The exterior painting of Chevy Chase Country Club is budgeted for this year, and staff suggested going back to the original color, which is cream or tan. Executive Director Buchs encouraged Board Members to view paint samples on the building when attending the golf outing at Chevy Chase on August 9.

## **WRITTEN COMMUNICATIONS**

President Pecka listed the written communications and asked that they be placed on file.

## **VERBAL COMMUNICATIONS**

**Board:** Commissioners were thankful for the opportunity to participate in the Wheeling High School Spur Club Golf Outing at Chevy Chase.

Commissioner Lichtenberger advised that he would not be present for the August 16 meeting.

## **EXECUTIVE SESSION**

At 9:09 p.m., Commissioner Lichtenberger moved, seconded by Commissioner Widmer, to adjourn to Executive Session for the purpose of discussion of pending, or probable and imminent litigation against, affecting or on behalf of the District per 5 ILCS 120/2(c)(11).

**On the roll call, the vote was as follows:**

**AYE:** C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Stein

**Motion carried.**

The regular meeting reconvened at 9:18 p.m. with the following persons present: C. Klumpp, L. Widmer, B. Lichtenberger, M. Kurgan, R. Rosen, K. Pecka, J. Buchs, and M. Jendreas.

**ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION** – None

**ADJOURNMENT**

There being no further business, Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to adjourn the meeting at 9:21 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs  
Secretary

Approved this 16<sup>th</sup> day of August, 2011  
Board of Commissioners  
Wheeling Park District