

**WHEELING PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF MEETING  
APRIL 20, 2010**

The rescheduled Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Devonshire Room of Chevy Chase Country Club, 1000 N. Milwaukee Avenue, Wheeling, Illinois.

The meeting was called to order at 5:02 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, and K. Pecka.

The members of staff present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Amy Rivas, Director of HR and Risk Management; Larry Raffel, Superintendent of Planning; Matt Wehby, Director of Park and Recreation Services; Kim Harris, Superintendent of Recreation Services; Amy Murrin, Wellness Manager; Joe Lofsness, Food & Beverage Manager; Bob Falkiner, Golf Operations Manager; Jim Waterson, Superintendent of Parks & Facility Maintenance; Allen Parkes, Head Golf Course Superintendent; and Marcia Jendreas, Recording Secretary.

Also present was Mark Fowkes from Mark's House of Rock 'N' Roll.

**AGENDA ADDITIONS/DELETIONS/CORRECTIONS**

Section IV. Finance was placed ahead of Items B. *Park District Planning Discussion* and C. *2010 Organizational Structure* under Section III. New Business.

**APPROVAL OF MINUTES**

**Minutes of Rescheduled Regular Meeting of April 6, 2010**

Commissioner Stein requested a correction to a date in the minutes on page 7, paragraph 8 – April 14 should be *April 16*.

Commissioner Rosen requested an addition to the minutes on page 2, under Village/Park District Reader Board Update to read: *Commissioner Rosen asked who is responsible for the cost of demolition of the Park District's old sign. Executive Director Buchs responded that each entity will pay 50% of this cost as part of the land exchange agreement with the Village.*

Commissioner Klumpp moved, seconded by Commissioner Kolssak, to approve the Minutes of Rescheduled Regular Meeting of April 6, 2010, as corrected.

**On the roll call, the vote was as follows:**

**AYE:** J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

**Motion carried.**

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

**Request for Use of Park District Property for Event**

Director Wehby explained that Mark Fowkes, owner of the Wheeling business Mark's House of Rock 'N' Roll, is requesting the use of open space at Heritage Park on Saturday, July 10, from 2:00 to 10:00 p.m. to host a musical festival called *Saturday in the Park*. Permission is being sought from the Board of Commissioners to serve beer at this event.

Commissioners had a concern that this event might conflict with Summer Sizzle, and also wanted to make sure controls were in place for security. Director Wehby said that Summer Sizzle takes place in August and the proposed event is in July, so there should be no interference. He explained that this is a rental request for Park District property. Mr. Fowkes will work with both the Park District and Village of Wheeling on all the details. There will be an admission fee and a fenced-in area for liquor, and Mr. Fowkes will provide security for crowd control.

It was the general consensus that Commissioners liked the idea of the event.

Commissioner Kolssak moved, seconded by Commissioner Stein, to approve the distribution and consumption of beer at the *Saturday in the Park* event hosted by Mark's House of Rock 'N' Roll on Saturday, July 10, 2010, at Heritage Park on condition that Mark's House of Rock 'N' Roll supplies the Park District with all the necessary documentation, including, but not limited to, insurance coverage.

**On the roll call, the vote was as follows:**

**AYE:** B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, J. Kolssak, K. Pecka

**NAY:** None

**ABSTAIN:** C. Klumpp

**ABSENT:** None

**Motion carried.**

Mr. Fowkes thanked the Board and exited the meeting.

## **FINANCE**

### **Treasurer's Report – March 2010**

Director Becker reported that as the first quarter ends, the District's financial performance is exceeding expectations. The District continues to focus on its efforts to expend resources directly in relation to need and, as a result, is operating in a conservative manner. Director Becker reviewed the funds and said that due to the influx of tax revenues, the District has nearly \$4,000,000 in liquid funds at month's end.

### **Voucher List**

President Pecka moved, seconded by Commissioner Stein, to approve the Voucher List in the amount of \$278,933.10.

### **On the roll call, the vote was as follows:**

**AYE:** S. Stein, R. Rosen, C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, K. Pecka

**NAY:** None

**ABSTAIN:** None

**ABSENT:** None

### **Motion carried.**

The Board concurred with President Pecka's proposal to take a short break at 6:30 p.m.

President Pecka called the meeting back to order at 6:39 p.m.

## **NEW BUSINESS (continued)**

### **Park District Planning Discussion**

Executive Director Buchs gave a presentation which covered the following:

- Review of the Park District's Planning Process
- Review of the 2007 Park and Recreation Comprehensive Report and status of the Implementation Plan
- Discussion of the 2010 Communitywide Survey and tentative schedule
- Review of the Board Workshop Survey responses
- Discussion of draft of 2010 Agency Goals

Executive Director Buchs reviewed the details of the 2010 Communitywide Survey and said that the consultant is recommending that it be administered in September.

Discussion followed, with Commissioners asking questions and giving their comments.

Executive Director Buchs informed the Commissioners that Village of Wheeling President Judy Abruscato has stated that she would like to hold a meeting in the near future with the Village, school districts, Park District, and library district, so that all parties will be aware of what is going on and duplication of services can be avoided.

Executive Director Buchs passed out copies to all the Commissioners of the responses to the Board Workshop Survey and asked them to prioritize the items listed.

Superintendent Raffel tabulated the completed surveys and gave a breakdown.

Commissioner Kurgan inquired about the possibility of obtaining property around parks for better access. Executive Director Buchs said this is part of the District's Land Acquisition Report, which will be presented to the Board in the near future.

Executive Director Buchs and Superintendent Raffel will thoroughly review the surveys and weigh the numbers and prioritize. She will provide the Board's choices, as well as staff's, once staff has concluded its work during the next workshop.

### **2010 Organizational Structure**

Executive Director Buchs provided Commissioners with copies of the proposed Wheeling Park District 2010 Organizational Structure.

Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to approve the Wheeling Park District 2010 Full-time Organizational Structure, as presented on April 20, 2010.

**Motion carried by unanimous voice vote.**

**WRITTEN COMMUNICATIONS – None**

### **VERBAL COMMUNICATIONS**

**Staff:** Superintendent Raffel said that there was a very productive meeting last week with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) and all consultants. The group walked the Heritage Park and Lake Cook sites.

**Board:** Commissioner Rosen stated that the Wine Down party at Chevy Chase was wonderful. He was impressed with the fact that 1,500 people attended School District 21's EC-DEC event at the Community Recreation Center.

Commissioner Stein asked for more information on Omni. Director Wehby replied that Omni and the Park District are looking at ways to work with one another on facility needs.

Commissioner Klumpp said that EC-DEC presented a good program, and people of all ethnicities participated. She commented that the Friday Night Wine Down was fun, and expressed her thanks to Chevy Chase staff for dinner tonight. She reminded everyone about the Arbor Day Celebration on April 30, at 11:00 a.m., at the Wheeling Pavilion Senior Center.

Commissioner Kolssak observed that the Wine Down was fun, and very good for a first-time event.

Commissioner Lichtenberger reported that he is looking forward to the upcoming IAPD Legislative Conference. He regretted that he could not attend the Wine Down event.

President Pecka commented he was sorry he had to miss the Wine Down. He thanked Executive Director Buchs for a great presentation tonight, and thanked staff for staying late to attend the meeting.

**ADJOURNMENT**

There being no further business, Commissioner Kolssak moved, seconded by Commissioner Stein, to adjourn the meeting at 8:32 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs  
Secretary

Approved this 4<sup>th</sup> day of May 2010  
Board of Commissioners  
Wheeling Park District