

**WHEELING PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR MEETING
AUGUST 28, 2018**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Training Room of the Parks & Facility Services Building, 245 Egidi Drive, Wheeling, Illinois.

The meeting was called to order at 7:00 p.m. by President Stein, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, and S. Stein.

Commissioner Rosen was absent.

Staff members present were Jan Buchs, Executive Director; Matt Wehby, Deputy Director; Amy Rivas, Director of Administrative Services; Jim Turloukis, General Manager of Chevy Chase; Larry Raffel, Superintendent of Planning; and Marcia Jendreas, Recording Secretary.

AGENDA ADDITIONS/DELETIONS/CORRECTIONS – None

CONSENT AGENDA

Commissioner Lichtenberger moved, seconded by Commissioner Zangara, to approve the Consent Agenda as follows:

- A. Approval of Minutes of Regular Meeting of August 14, 2018

On the roll call, the vote was as follows:

AYE: M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, S. Stein

NAY: None

ABSTAIN: C. Klumpp

ABSENT: R. Rosen

Motion carried.

UNFINISHED OR CONTINUING BUSINESS

Approval of Amendment to Agreement with FGM Architects for the CRC Renovation and Addition Project

Executive Director Buchs explained that at its meeting on February 21, 2017, the Board approved entering into a professional services agreement with FGM Architects for architectural services relative to the CRC Renovation and Expansion Project, with the fee based upon an anticipated

project cost of \$16,000,000. As a result of the Board approving on March 13, 2018, the \$17,100,000 guaranteed maximum price for construction, the additional fee owed for services provided by FGM is \$82,500. Because of the increase, it is necessary to execute an amendment to the original agreement. This increase has been accounted for in the total project cost.

Commissioner Klumpp moved, seconded by Commissioner Whittington, to authorize the Executive Director, on behalf of the Park District, to execute an amendment to the February 21, 2017, agreement with FGM Architects for architectural services relative to the Community Recreation Center Renovation and Expansion Project, for an additional fee not to exceed \$82,500.00.

On the roll call, the vote was as follows:

AYE: M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, C. Klumpp, S. Stein

NAY: None

ABSTAIN: None

ABSENT: R. Rosen

Motion carried.

First Quarter Update of 2018-2019 Agency Goals

Executive Director Buchs presented highlights of the 2018-2019 Agency Goals, and said staff is working through the goals as related to the strategic plan.

NEW BUSINESS

Discussion on Parameters for 2019 Budget Preparation

Executive Director Buchs noted that a critical factor in the budget preparation process is determining the levy for the year that will help to fund services. It has been District practice over the past several years to increase the levy because the District is able to gain the necessary resources to help cover the rising costs of inflation, fund projects, and provide community services.

Executive Director Buchs stated that for 2019, staff recommends preparing a budget that will increase the levy by 2.1% (CPI). She said prior to moving forward with the budget process, staff decided to seek direction from the Board in order to have ample time to make any needed adjustments.

Discussion ensued. By Board consensus, it was agreed to continue to follow the District's past practice.

FINANCE

Treasurer's Report – July 2018

Deputy Director Wehby reviewed the funds and answered questions about the report.

Voucher List

Commissioner Burns moved, seconded by Commissioner Zangara, to approve the Voucher List dated August 28, 2018, in the amount of \$1,060,350.95.

On the roll call, the vote was as follows:

AYE: B. Lichtenberger, P. Zangara, J. Whittington, C. Klumpp, M. Burns, S. Stein

NAY: None

ABSTAIN: None

ABSENT: R. Rosen

Motion carried.

WRITTEN COMMUNICATIONS

President Stein listed the written communications and asked that they be placed on file.

VERBAL COMMUNICATIONS

Staff: Deputy Director Wehby announced that Assistant Wellness Manager/Aquatics Supervisor Hansen has been promoted to Aquatics Manager.

Executive Director Buchs advised that Dr. Michael Connolly, CCSD 21's new Superintendent, will attend a future Board meeting to get acquainted and provide information about the upcoming school referendum.

Board: Commissioners made positive remarks about the International Fest.

President Stein noted that the Wheeling Village Board tabled discussion regarding the Wolf Court Diversionary Channel during its August 20 meeting.

EXECUTIVE SESSION

At 7:30 p.m., Commissioner Lichtenberger moved, seconded by Commissioner Klumpp, to adjourn to Executive Session for the purpose of discussion of the setting of a price for sale or lease of real property owned by the District per 5 ILCS 120/2(c)(6).

On the roll call, the vote was as follows:

AYE: C. Klumpp, M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, S. Stein

NAY: None

ABSTAIN: None

ABSENT: R. Rosen

Motion carried.

After a short recess, and prior to entering Executive Session, Commissioner Whittington moved, seconded by Commissioner Burns, to reopen the regular meeting.

On the roll call, the vote was as follows:

AYE: C. Klumpp, M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, S. Stein

NAY: None

ABSTAIN: None

ABSENT: R. Rosen

Motion carried.

The regular meeting reconvened at 7:44 p.m. with the following persons present: C. Klumpp, M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, S. Stein, J. Buchs, M. Wehby, L. Raffel, J. Tourloukis, and M. Jendreas.

President Stein announced a correction to Agenda Item A, under VIII. Executive Session. She said Item A should read *Discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5).*

At 7:45 p.m., Commissioner Zangara moved, seconded by Commissioner Whittington, to adjourn to Executive Session for the purpose of discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5).

On the roll call, the vote was as follows:

AYE: C. Klumpp, M. Burns, B. Lichtenberger, P. Zangara, J. Whittington, S. Stein

NAY: None

ABSTAIN: None

ABSENT: R. Rosen

Motion carried.

The regular meeting reconvened at 8:15 p.m. with the following persons present: C. Klumpp, M. Burns, S. Stein, B. Lichtenberger, P. Zangara, J. Whittington, J. Buchs, J. Tourloukis, and M. Jendreas.

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None

ADJOURNMENT

There being no further business, Commissioner Klumpp moved, seconded by Commissioner Whittington, to adjourn the meeting at 8:16 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs, Secretary

Approved this 11th day of September 2018
Board of Commissioners
Wheeling Park District