

**WHEELING PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR MEETING
DECEMBER 18, 2018**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Training Room of the Parks & Facility Services Building, 245 Egidi Drive, Wheeling, Illinois.

The meeting was called to order at 7:02 p.m. by President Stein, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: M. Burns, P. Zangara, J. Whittington, R. Rosen, and S. Stein.

Commissioners Klumpp and Lichtenberger were absent.

Staff members present were Jan Buchs, Executive Director; Matt Wehby, Deputy Director; Amy Rivas, Director of Administrative Services; Jim Turloukis, General Manager of Chevy Chase Country Club; Larry Raffel, Superintendent of Planning; and Marcia Jendreas, Recording Secretary.

Also present were Brian Lipski from FGM Architects; and Bob Nikolai, Bryan Hammond, and John Bosman from Camosy Construction.

AGENDA ADDITIONS/DELETIONS/CORRECTIONS – None

President Stein explained that Commissioner Lichtenberger was absent due to a family emergency, but he wanted it known that he would have voted in favor of every item on the Agenda.

CONSENT AGENDA

Commissioner Burns moved, seconded by Commissioner Whittington, to approve the Consent Agenda as follows:

- A. Approval of Minutes of Regular Meeting of December 4, 2018

On the roll call, the vote was as follows:

AYE: M. Burns, P. Zangara, J. Whittington, R. Rosen, S. Stein

NAY: None

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

UNFINISHED OR CONTINUING BUSINESS

CRC Project Update

Mr. Nikolai gave a brief update of the Community Recreation Center Project. He reported that two-thirds of the building is enclosed and the heat is on. The Fitness Center addition will be completed in early June, and the entire project will be finished in November 2019. Mr. Nikolai explained there have been some unforeseen events involving underground plumbing and site utilities that have been covered by the contingency fund. Also, a new transformer is required, and the contractors are working with Commonwealth Edison to secure an installation date.

Mr. Nikolai addressed concerns of the Commissioners.

The representatives of Camosy Construction and FGM Architects exited the meeting at 7:17 p.m.

NEW BUSINESS

Approval of Ordinance 2018-J - Tax Levy Ordinance

Deputy Director Wehby advised that no Public Hearing was required this year because the proposed 2018 aggregate levy is less than 105% of the 2017 extension. He said the District has kept the multiplier flat and estimated new growth at \$3,000,000; therefore, the Equalized Assessed Valuation (EAV) figure the District is estimating for calculations of the 2018 levy is \$1,018,635,067.

Commissioner Whittington moved, seconded by Commissioner Burns, to approve Ordinance 2018-J: An Ordinance for the Levy and Assessment of Taxes for the Year 2018 of the Wheeling Park District of Cook and Lake Counties, Illinois, in the amount of \$7,477,134.

On the roll call, the vote was as follows:

AYE: P. Zangara, J. Whittington, M. Burns, S. Stein

NAY: R. Rosen

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

Approval of Resolution 2018-05 – Allocation of Tax Levy Amounts

Deputy Director Wehby explained that it is the District's preference to provide specific instructions to the Cook and Lake County Clerks where to make any decreases, if necessary, in the District's levy request. He said when the Agency prepared its budget for 2019, it based its tax levy on the fund balance targets. Once fund balance targets are met in all funds (excluding Corporate Fund), the Corporate Fund receives the remaining levy amount; therefore, the Corporate Fund is in the position to absorb any reduction in the levy amount.

Commissioner Burns moved, seconded by Commissioner Zangara, to approve Resolution 2018-05: Allocation of Tax Levy Amounts, directing the County Clerks to make any reductions in the District's 2018 Tax Levy request by decreasing the amount in excess of the legal levy amount in the District's Corporate Fund.

On the roll call, the vote was as follows:

AYE: P. Zangara, J. Whittington, R. Rosen, M. Burns, S. Stein

NAY: None

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

Approval of Ordinance 2018-K – Budget and Appropriation Ordinance

Deputy Director Wehby said that, according to Illinois law, the Ordinance was made available for public inspection for a thirty-day period, and a Public Hearing was held on December 18, 2018, at the end of the inspection period.

Commissioner Burns moved, seconded by Commissioner Zangara, to adopt Ordinance 2018-K: Budget and Appropriation Ordinance for the year beginning January 1, 2019, and ending on December 31, 2019, in the total budgeted amount of \$25,962,577 and the total appropriated amount of \$28,558,834, as detailed in the Ordinance.

On the roll call, the vote was as follows:

AYE: J. Whittington, M. Burns, P. Zangara, S. Stein

NAY: R. Rosen

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

Approval of Resolution 2018-06 – Transfer of Corporate and Recreation Funds to Capital Projects-Other Fund

Deputy Director Wehby advised that during the 2018 budget process, the Board of Commissioners approved transfers, if funds were available at year's end, from the Corporate and Recreation Funds of \$116,300 and \$896,900, respectively; however, staff anticipates by year end, the results of operations will position the District to transfer larger amounts. He said staff recommends Resolution 2018-06 be approved to transfer the maximum amount that can prudently be transferred to the Capital Projects-Other Fund, by the end of fiscal year 2018.

Commissioner Burns moved, seconded by Commissioner Whittington, to approve Resolution 2018-06: Transfer of Corporate and Recreation Funds to Capital Projects-Other Fund, and transfer

an amount, yet to be determined, from the Corporate and Recreation Funds to the Capital Projects-Other Fund prior to the end of fiscal year 2018.

On the roll call, the vote was as follows:

AYE: R. Rosen, M. Burns, P. Zangara, J. Whittington, S. Stein

NAY: None

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

FINANCE

Treasurer's Report – November 2018

Deputy Director Wehby reviewed the funds and answered questions about the report.

Commissioner Rosen asked about Fitness Center promotions. Deputy Director Wehby said they would start in January.

Voucher List

Commissioner Burns moved, seconded by Commissioner Zangara, to approve the Voucher List dated December 18, 2018, in the amount of \$1,416,071.78.

On the roll call, the vote was as follows:

AYE: M. Burns, P. Zangara, J. Whittington, R. Rosen, S. Stein

NAY: None

ABSTAIN: None

ABSENT: C. Klumpp, B. Lichtenberger

Motion carried.

WRITTEN COMMUNICATIONS

President Stein listed the written communications and asked that they be placed on file.

VERBAL COMMUNICATIONS

Staff: General Manager Turloukis said the New Year's Eve Party is the final event of the year.

Deputy Director Wehby distributed copies of the Park District's holiday card that was mailed to everyone on the VIP list.

Executive Director Buchs provided information about a storage building on Chevy Chase property

that has been out of use for many years. It has deteriorated to the point of now having to be demolished. Camosy Construction has quoted a cost of \$15,000 for demolition, and this project is included in the 2019 Budget.

Executive Director Buchs said 2018 has been a good year for the Park District, and she thanked staff for their hard work.

Board: Commissioners wished everyone Happy Holidays and thanked staff for a great 2018.

ADJOURNMENT

There being no further business, Commissioner Rosen moved, seconded by Commissioner Burns, to adjourn the meeting at 7:40 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs, Secretary

Approved this 22nd day of January 2019
Board of Commissioners
Wheeling Park District